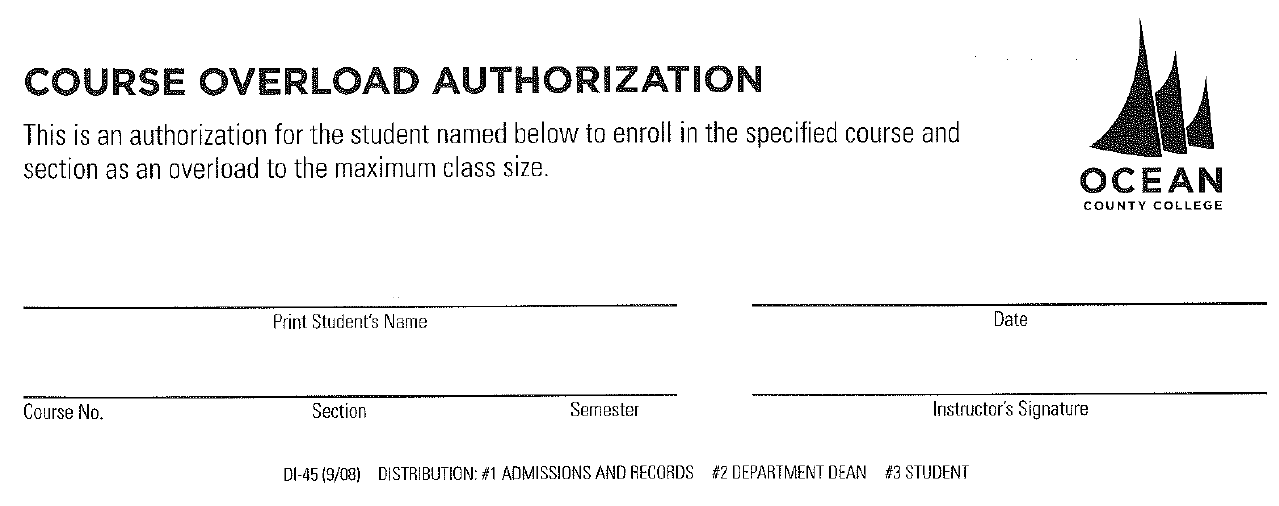
**  
Course Overload Authorization Form**

**(For Faculty)**

The form below is the official Course Overload Authorization form used at Ocean County College for faculty who wish to exceed the 25 student-cap in an online course.

Online instructors, wishing to utilize this form, should complete the *Required Information* section at the bottom of this document and email it to the e-Learning Department Administrative Assistant Cynthia Hammer at [chammer@ocean.edu](mailto:chammer@ocean.edu) for authorization & processing.

 **Required Information**

|  |  |
| --- | --- |
| Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Course No. \_\_\_\_\_\_\_\_\_\_ Section \_\_\_\_\_\_\_\_ Semester \_\_\_\_\_\_\_\_ | Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_  Instructor’s Signature (Email Serves as Signature or if possible, sign & scan)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |